

Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council at 7:30PM on Monday 4th June 2018
at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Co-option:** To consider applications received.
3. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
5. **Open session:** The meeting will be adjourned for the open session.
 1. **To receive a report by the District Councillor**
 2. **To receive a report by the County Councillor**
 3. **To receive a report by the Police**
 4. **To receive a report by the Village Hall Committee**
 5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
6. **To consider and adopt the minutes** from the Parish Council meeting on the 8th May 2018.
7. **Progress reports:**
 1. Road adoption.
 2. Affordable housing statistics.
 3. Insurance claim (damaged doors/windows).
 4. Stoke Road HGV access issues and request for bollards.
8. **Playing field and Allotments:**
 1. To consider the pitch hire agreement.
 2. To consider access and parking arrangements for the allotments.
 3. To consider security arrangements at the allotments.
 4. To set up an allotments working group and appoint representatives.
9. **Correspondence:**
 1. To consider the South Worcestershire Development Plan call for housing sites consultation.
10. **Planning:**
 1. **18/00934/HP** - 4 School Road, Wychbold, WR9 7PU. Single storey rear and side extension.
 2. **18/00981/FUL** - Swan Garage, Worcester Road, Upton Warren, Bromsgrove, B61 7ES. Existing canopy to be raised from 3.5m to 5.1m.
 3. **18/00977/FUL** - Chateau Impney Hotel, Impney, Droitwich Spa, WR9 0BN. Change of use of agricultural building to B1 (Business), B2 (General Industrial), B8 (Storage and Distribution) and Sui Generis selling and/or displaying of motor vehicles.
 4. **18/00649/ADV** - Aztec Adventure, Worcester Road, Upton Warren, Bromsgrove, B61 7ER. Pole mounted sign, flags and hoarding sign (non-illuminated).

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5. **18/00041/FUL** - Erection of New Industrial Units for B2 (General Industrial) and B8 (Storage and Distribution) uses. Land Adjacent Corbett Business Park Shaw Lane Stoke Prior Worcestershire.
6. **Neighbourhood Development Plan:** To consider whether to pursue an NDP.
11. **Parish matters for discussion/decision:**
 1. **Lengthsman:** To consider the work schedule for the month ahead.
 2. **Public Rights of Way:** To consider issues on the rights of way network.
 3. **Litter:** To consider organising or assisting in a community litter pick.
 4. **Anti-Social Behaviour:** To consider reported anti-social behaviour at Jasmine Gardens.
 5. **Dog fouling:** To consider the purchase of additional 'no fouling' signs.
 6. **Newsletter:** To consider the proposed Parish Council newsletter.
 7. **Notice boards:** To consider replacement notice boards.
 8. **Smartwater:** To consider sale of surplus smartwater kits.
 9. **Playing field improvements:** To receive an update from the steering group.
12. **Finance:**
 1. Clerk's salary and expenses - £1030.93
 2. HM Revenue and Customs (PAYE) – NIL (in credit)
 3. Worcestershire County Council Pension Fund - £356.12
 4. Maureen Addy (handyman) - £85.00
 5. Maureen Addy (playground maintenance) - £24.00
 6. Martin Hill (inspections) - £40.00
 7. David Miles (Lengthsman) - £180.00
 8. Stoulton Groundcare Ltd (grass cutting) - £325.08
 9. Mike Jones (playground fittings) - £24.79
 10. Mike Jones (playground expenses) - £25.00
 11. Bromsgrove Printing Co Ltd (Wychbold Fete) - £142.50
 12. Wychbold First and Nursery School - £2500.00
 13. To consider and approve budget expenditure
 14. To consider and approve the bank reconciliation
 15. To approve and sign forms to remove signatories from the bank mandate
 16. To consider and approve the internal auditor's report
 17. To consider and approve the Annual Governance Statement for the external auditor
 18. To consider and approve the Statement of Accounts for the external auditor
13. **Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.
14. **Date of the next meeting**

Dated 30th May 2018



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