

# Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Monday 5<sup>th</sup> November 2018** at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

## Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Co-option:** To receive an update and to consider applications received.
3. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
4. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
5. **Open session:** *The meeting will be adjourned for the open session.*
  1. **YMCA:** To discuss the Youth Club
  2. **Village Hall Committee:** To receive a report
  3. **District Councillor:** To receive a report
  4. **County Councillor:** To receive a report
  5. **Police:** To receive a report
  6. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
6. **To consider and adopt the minutes** from the Parish Council meeting on the 1<sup>st</sup> October 2018.
7. **Progress reports**
  1. Dog fouling bins and signs
  2. Firework night
  3. Mini Explorers Nature Nursery
  4. Footpath, School Road/Centurion Wood
  5. Bench, St Richard's Road
  6. Diamond Jubilee Community Recognition Award
  7. Maintenance of trees on the allotments
  8. Village of Culture application
  9. Chateau Impney meeting
  10. Fiona's Orchard
  11. A38 Wychbold speed data
8. **Correspondence**
  1. **Wychbold Church:** To consider sponsoring the Christmas Tree Event.
  2. **Worcestershire County Council:** To note temporary closure order for C2085 Crown Lane, estimated for five days commencing 19 November 2018.
  3. **Worcestershire County Council:** To note invitation to a Libraries Member Briefing at Pershore Town Hall, 3PM Friday 9th November.
9. **Planning**
  1. **Neighbourhood Development Plan:** To consider possible next steps.
  2. **18/02128/CLE:** Church View, Stoke Road, Wychbold, WR9 0BT. Certificate of Lawfulness of Existing Use for light industrial (B2) and storage and distribution (B8).

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## 10. Parish matters for discussion/decision

1. **Youth Club:** To consider attendance issues.
2. **Communication:** To consider actions in respect of website, Facebook, newsletter and Community Link
3. **Pest control:** To consider actions in respect of mole hills on the playing field.
4. **Lengthsman:** To consider the work schedule for the month ahead.
5. **Public Rights of Way:** To receive an update from the Footpaths Officer and to consider issues on the rights of way network.
6. **Playing Field:** To consider appointing a solicitor to register the playing field.

## 11. Working Group reports

1. **Allotments Working Group:** To receive an update from the working group and to consider recommendations.
2. **Playing Field Improvements:** To receive an update and to consider recommendations.

## 12. Finance

1. Clerk's salary and expenses - £1070.59
  2. HM Revenue and Customs (PAYE) - £82.60
  3. Worcestershire County Council Pension Fund - £342.70
  4. David Miles (Lengthsman) - £180.00
  5. Oxford Products Ltd (allotment keys) - £50.00
  6. PKF Littlejohn LLP (external audit) - £240.00
  7. Eyelid Productions (website hosting) - £145.00
  8. United Parish of Stoke Prior, W and UW (Community Link update) - £75.00
  9. YMCA Worcestershire Ltd (youth club) - £330.00
  10. YMCA Worcestershire Ltd (youth club) - £594.00
  11. Sutcliffe Play (South West) Limited (signs) - £120.00
  12. Alyson Keane (TENS licence) - £21.00
  13. Jubilee Fireworks Ltd (fireworks donation) - £1250.00
  14. Information Commissioner (registration) – to note DD payment of £35.00 dated 04/10/18
  15. To note the external auditor's report
  16. To consider and approve budget expenditure
  17. To consider and approve the bank reconciliation
  18. To consider and approve the budget and precept requirements for 2019/20
13. **Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.
14. **Date of the next meeting**

Dated 31<sup>st</sup> October 2018



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