

Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Monday 3rd December 2018** at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
4. **Open session:** *The meeting will be adjourned for the open session.*
 1. **District Councillor:** To receive a report
 2. **County Councillor:** To receive a report
 3. **Police:** To receive a report
 4. **Village Hall Committee:** To receive a report
 5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 5th November 2018.
6. **Progress reports**
 1. Clerk resignation
 2. Councillor vacancies and co-option
 3. Youth Club
 4. Community Legacy Grant scheme
 5. Village of Culture application
 6. Wychbold Church Christmas Tree Event
 7. Village hall windows and doors
 8. Pest control (moles)
 9. Libraries Transformation Consultation
7. **Correspondence**
 1. **South Worcestershire Development Plan Review:** Issues and Options paper public consultation.
8. **Planning**
 1. Nil
9. **Parish matters for discussion/decision**
 1. **Leaf blower:** To consider the purchase of a leaf blower for use by the handyman.
 2. **Staffing Committee:** To consider the Terms of Reference for a Staffing Committee and to appoint members.
 3. **Communication:** To consider actions in respect of the website, Facebook, newsletter and Community Link.
10. **Working Group reports**
 1. **Allotments Working Group:** To receive an update from the working group and to consider recommendations.
 2. **Playing Field Improvements:** To receive an update and to consider recommendations.

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11. Finance

1. Clerk's salary and expenses - £984.15
2. HM Revenue and Customs (PAYE) - £82.80
3. Worcestershire County Council Pension Fund - £342.70
4. David Miles (Lengthsman) - £180.00
5. Maureen Addy (handyman) - £108.49
6. Sutcliffe Play (South West) Limited (MUGA) - £126,967.20
7. Greener Glazing (VH doors/windows) - £5,900
8. Sue Howarth (allotment expenses) - £5.99
9. Alyson Keane (Christmas tree and locks) - £55.75
10. Mike Jones (rake) - £9.99
11. Wychbold Village Hall (fireworks room hire) - £30.00
12. Broad Street DIY Ltd (varnish) - £13.94
13. Maureen Addy (handyman) – to note payment of £85.00 dated 05/11/18
14. To consider and approve budget expenditure
15. To consider and approve the bank reconciliation
16. To consider and adopt a balances and reserves policy
17. To consider and approve the budget and precept requirements for 2019/20

12. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

13. Date of the next meeting

A resolution will be passed to exclude members of the public due to the confidential nature of the following items.

14. Employment: To consider matters relating to the employment of a Parish Clerk.

Dated 28th November 2018



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Clerk and RFO
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