

Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Monday 7th January 2019** at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
4. **Open session:** *The meeting will be adjourned for the open session.*
 1. **District Councillor:** To receive a report
 2. **County Councillor:** To receive a report
 3. **Police:** To receive a report
 4. **Village Hall Committee:** To receive a report
 5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 3rd December 2018.
6. **Progress reports**
 1. Councillor vacancies and co-option
 2. Village hall windows and doors
 3. CALC Community Engagement seminar
 4. Budget and tax base
 5. Playing field registration
 6. Playing field inspections
7. **Correspondence**
 1. **Fireworks display:** To note correspondence received.
 2. **Worcestershire County Council:** To note invite to a Budget Engagement Meeting at 6:00PM on the 23rd January 2019 at County Hall.
8. **Planning**
 1. **Neighbourhood Development Plan:** To consider next steps.
 2. **18/02398/FUL:** Land Rear of Sunnyhill House, Stoke Road, Wychbold. Full planning permission for 33 dwellings comprising 100% affordable housing, including public open space, landscaping, sustainable drainage and associated infrastructure.
9. **Parish matters for discussion/decision**
 1. **Leaf blower:** To consider the purchase of a leaf blower for use by the handyman.
 2. **CCTV:** To consider the need for additional CCTV equipment and to review the CCTV Policy.
 3. **Tree Management Policy:** To consider the need for a tree management policy and inspection regime.
 4. **Communication:** To consider actions in respect of the website, Facebook, newsletter and Community Link.

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10. Working Group and Committee reports

1. **Allotments Working Group:** To receive an update from the working group and to consider recommendations.
2. **Staffing Committee:** To receive an update and to note decisions.
3. **Playing Field Improvements:** To receive an update and to consider recommendations.
Playing Field Committee: To consider setting up a committee with decision making authority.

11. Finance

1. Clerk's salary and expenses - £1431.68
 2. HM Revenue and Customs (PAYE) - £364.11
 3. Worcestershire County Council Pension Fund - £551.83
 4. David Miles (Lengthsman) - £180.00
 5. Maureen Addy (handyman) - £85.00
 6. Sutcliffe Play (South West) Limited (MUGA) - £126,967.20
 7. Wychbold Village Hall (Jan-Oct hall hire) - £1240.00
 8. Wychbold Village Hall (Nov-Dec room hire) - £180.00
 9. Wychbold Village Hall (Jan-Mar room hire) - £330.00
 10. Zurich Municipal (VAT overpayment refund) - £803.33
 11. Sue Howarth (mileage expenses) - £13.95
 12. Alyson Keane (expenses) - £16.99
 13. Parish Activities (Christmas tree event) - £25.00
 14. Reddi Pest Ltd (pest control) - £85.00
 15. Clive Nickless (village hall roof repairs) - £125.00
 16. Worcestershire CALC (training) - £20.00
 17. BT Business (broadband and phone) – to note DD payment of £196.68 dated 28/12/18
 18. To consider and approve budget expenditure
 19. To consider and approve the bank reconciliation
- 12. Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.
- 13. Date of the next meeting**

A resolution will be passed to exclude members of the public due to the confidential nature of the following items.

- 14. Legal:** To consider seeking legal advice regarding hire of the playing field.

Dated 2nd January 2019



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