



# Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council at  
**7:00PM on Monday 1<sup>st</sup> April 2019**  
at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

## AGENDA

- 1. Apologies for absence**  
To receive apologies and to approve reasons for absence.
- 2. Declarations of interest**  
With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
- 3. Dispensations**  
To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
- 4. Open session**  
*The meeting will be adjourned for the open session.*
  - (a) District Councillor: To receive a report.
  - (b) County Councillor: To receive a report.
  - (c) Police: To receive a report.
  - (d) Public participation (10 minutes): At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.

## ITEMS REQUIRING A DECISION

- 5. Minutes (\*)**  
To resolve to accept the minutes from the Parish Council meeting on the 4<sup>th</sup> March 2019 as true record of the proceedings.
- 6. Planning Applications**
  - (a) **19/00421/OUT** - Daisy Cottage, Worcester Road - New 4-bedroom detached house with detached double garage.
  - (b) **19/00497/AGR** - Auchmillan Farm, Astwood Lane - Application for prior notification of agricultural or forestry development - proposed road.
  - (c) **19/00454/HP** - 144 Shaw Lane, Stoke Prior - Conversion of garage into habitable room and erection of New garage.
  - (d) **18/02398/FUL** - Land Rear Of Sunnyhill House, Stoke Road – Additional/updated plans/information submitted.
- 7. Wychbold Youth Club**  
To agree to continue with the Friday Youth Club at the Village Hall in 2019/20. The dates for the remainder of this academic year would be April 5, May 3/10/17, June 7/14/21/28 and July 5/12.

## **8. Lengthsman Scheme 2019/20**

To agree to continue with the County Council Lengthsman Scheme in 2019/20 and authorise the Clerk to sign the agreement. The amount available to draw down remains unchanged at £2,212.93.

## **9. Neighbourhood Plan**

(a) To agree to designate Dodderhill Parish as the Neighbourhood Planning area with Wychavon DC;

(b) To set up a Steering Group, appoint initial members and ask the Clerk to prepare a Terms of Reference document for further consideration;

(c) To agree in principle to hold a public event in late May/June to recruit interested members of the community to join the Steering Group and provide more information on Neighbourhood Planning.

## **10. Finance (\*)**

To consider and agree the payment of the following:

(a) Clerk's Salary and Expenses –	£999.26
(b) PAYE -	£112.01
(c) WCC Pension Fund -	£342.72
(d) SLCC CiLCA Registration –	£350.00
(e) Village Hall Room Hire 1/4/19 -	£24.00
(f) Village Hall Room Hire, Annual Parish Meeting -	£24.00
(g) Access and Vision, new CCTV unit -	£462.00
(h) David Miles Lengthsman -	£180.00
(i) Handyman Mr B Addy (hours worked & expenses)	£100.00
(j) Wychbold Village Hall Room Hire YMCA	£300.00
(j) To consider and approve budget expenditure	
(k) To consider and approve the bank reconciliation	

## **11. Parish Council “Surgery” during School Holidays**

To discuss and decide whether to book the Village Hall each day during the Easter holidays to provide an opportunity for the community to engage with Councillors and provide a small “café” and toilets for users of the play area.

## **12. Natural Art Project**

To discuss the formation of a natural art project adjacent to the Village Hall (old MUGA) which would promote the use of plastic bottles as planters and involve local school children in producing and looking after the display.

## **ITEMS/UPDATES FOR INFORMATION AND DISCUSSION**

## **13. Correspondence (\*)**

To receive correspondence from the following:

(a) Wychbold Juniors Football Club.

(b) A resident in relation to the Village Hall car park barriers.

(c) Wychavon Sport in relation to the Parish Games.

## **14. Wychbold Village Hall**

To receive an update from the Village Hall Committee.

## **15. Allotments Working Group**

To receive an update from the working group and to consider recommendations.

## **16. Playing Field and Village Hall Land Registration (\*)**

To receive an update from the Clerk.

**17. Communication**

To discuss the Council's communication methods and general communications strategy.

**18. Annual Parish Meeting**

To note the date of the Annual Parish Meeting as Tuesday 14<sup>th</sup> May 2019.

**19. Councillors' reports and items for the next agenda**

Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

**20. Exclusion of Press and Public**

In accordance with the Public Bodies (Admission to Meetings) Act 1960s1(2) it will be proposed by the Chair to exclude members of the public and press from the meeting in order to discuss matters of a confidential nature.

**21. Village Hall (\*)**

To discuss Village Hall ownership and associated matters over the next 12 months.

**(\*) Attachments**

Dated 26th March 2019

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*Nick Farress*  
*Clerk and RFO (Proper Officer of the Council)*  
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