



Dodderhill Parish Council

Councillors are summoned to a Meeting of the Parish Council at
7:00PM on Monday 1st July 2019
at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

AGENDA

- 1. Apologies for absence**
To receive apologies and to approve reasons for absence.
- 2. Declarations of interest**
With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
- 3. Dispensations**
To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
- 4. Open session**
The meeting will be adjourned for the open session.
 - (a) District Councillor: To receive a report.
 - (b) County Councillor: To receive a report.
 - (c) Police: To receive a report.
 - (d) Public participation (10 minutes): At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.

ITEMS REQUIRING A DECISION

- 5. Minutes (*)**
To resolve to accept the minutes from the Parish Council meeting on the 3rd June 2019 as true record of the proceedings.
- 6. Policy Review Schedule (*)**
To review the Document Retention Policy in line with the Review Schedule.
- 7. New Policies (*)**
To consider the adoption of the following draft policies:
 - (a) Grant Award Policy
 - (b) Vexatious Requests and Complaints Policy
 - (c) Tenders and Quotes Policy
 - (d) Internal Financial Controls Statement
- 8. Dog Fouling Signs and Posts**
To consider further quotes for installing four dog fouling signs De Wych Road, Pigeon House Close and Squashberries Close as agreed in principle at the May 2019 meeting (Minute 094 refers).
- 9. Finance (*)**
To consider and agree the payment of the following:

(a) Clerk's Salary and Expenses 06/06 – 05/07	£1085.94
(b) HM Revenue and Customs (PAYE)	£107.73
(c) Worcestershire County Council Pension Fund	£377.34
(d) David Miles Lengthsman June 2019	£180.00
(e) Mr B Addy Handyman	£85.00
(f) Bromsgrove Printing (Summer Fete Programmes)	£156.50

(g) SmartCut	£396.00
(h) United Parish of Stoke Prior (newsletters)	£100.00
(i) Sutcliffe Play (s106 receipt received)	£39,223.20
(j) To consider and approve the monthly budget monitoring report	
(k) To consider and approve the monthly bank reconciliation report	

10. Planning Applications

(a) **19/00962/CU** - Land At, Rashwood Hill, Rashwood - Change of Use of Existing Agricultural Barn to Commercial (B1c) and Ancillary Storage (B8)

11. Hiring of MUGA

To consider a request from a local resident and business owner to hire the MUGA for dog training classes.

12. Car Park Barrier

To agree a system for the opening and closing of the car park barrier.

ITEMS/UPDATES FOR INFORMATION AND DISCUSSION

13. Legacy Fund Application

To receive an update on progress with the Legacy Fund application to Wychavon DC and discuss required actions.

14. Village of Culture

To receive an update and discuss required actions.

15. Wychbold Village Hall (*)

To receive an update from the Village Hall Committee.

16. Allotments Working Group (*)

To receive an update from the working group and to consider recommendations/requests.

17. Neighbourhood Plan

To receive an update on the Neighbourhood Development Plan.

18. Communication

To discuss the Council's communication methods and general communications strategy.

19. Councillors' reports and items for the next agenda

Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

20. Exclusion of Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960s1(2) it will be proposed by the Chair to exclude members of the public and press from the meeting in order to discuss matters of a confidential nature.

21. Village Hall (*)

To discuss Village Hall ownership and associated matters including the Legacy Fund application process.

(*) *Denotes that this item has an associated written report which may be attached with this Agenda, sent separately or made available at the meeting.*

Issued: 26th June 2019

Nick Farress

Clerk and RFO (Proper Officer of the Council)

