



# Dodderhill Parish Council

Councillors are summoned to a Meeting of the Parish Council at  
**7:00PM on Monday 5<sup>th</sup> August 2019**  
at Wychbold Village Hall, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

## AGENDA

- 1. Apologies for absence**  
To receive apologies and to approve reasons for absence.
- 2. Declarations of interest**  
With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
- 3. Dispensations**  
To consider any requests to the Clerk for dispensations from Members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/vote.
- 4. Open session**  
*The meeting will be adjourned for the open session.*
  - (a) District Councillor: To receive a report.
  - (b) County Councillor: To receive a report.
  - (c) Police: To receive a report.
  - (d) Public participation (10 minutes): At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.

## ITEMS REQUIRING A DECISION

- 5. Minutes (\*)**  
To resolve to accept the minutes from the Parish Council meeting on the 1<sup>st</sup> July 2019 as true record of the proceedings.
- 6. Policy Review Schedule (\*)**  
To review the CCTV Policy in line with the Review Schedule.
- 7. CCTV Replacement Equipment (\*)**  
To discuss and agree the upgrading of the CCTV equipment which covers the new play area. The cost of two upgraded cameras is around £1700 and would be funded from reserves (specifically earmarked for the play area/recreation ground).
- 8. Dog Fouling Signs and Posts**  
To consider further quotes for installing four dog fouling signs De Wych Road, Pigeon House Close and Squashberries Close as agreed in principle at the May 2019 meeting (Minute 094 refers).
- 9. Finance (\*)**  
To consider and agree the payment of the following:

(a) Clerk's Salary and Expenses 06/07 – 05/08	£1081.28
(b) HM Revenue and Customs (PAYE)	£89.79
(c) Worcestershire County Council Pension Fund	£354.26
(d) David Miles Lengthsman July 2019	£180.00
(e) Mr B Addy Handyman	£85.00
(f) SmartCut	£396.00
(g) Broad Street DIY	£24.26
(h) Worcestershire CALC	£30.00

(i) Wychavon DC (Election costs)	£50.00
(j) Wychavon DC (bin emptying)	£89.10
(k) John Finch Computers	£558.96
(l) Angela Kovacevic (Fete Expenses)	£73.86
(m) Access & Vision (CCTV footage download for police)	£144.00
(n) Cllr Sue Howarth (mileage to training events)	£39.60
(o) To consider and approve the monthly budget monitoring report	
(p) To consider and approve the monthly bank reconciliation report	

#### 10. Planning Applications

To consider the following planning applications as a consultee:

- (a) **19/01681/FUL** - Priory Rest Home, Crutch Lane, Elmbridge - Proposed single storey extension

### ITEMS/UPDATES FOR INFORMATION AND DISCUSSION

#### 11. Grounds Maintenance

To discuss any grass cutting or other grounds maintenance issues.

#### 12. Legacy Fund Application

To receive an update on progress with the Legacy Fund application to Wychavon DC and discuss required actions, including the draft partnership agreement between DPC and the Village Hall Committee.

#### 13. Village of Culture

To receive an update and discuss required actions.

#### 14. Wychbold Village Hall (\*)

To receive an update from the Village Hall Committee.

#### 15. Allotments Working Group (\*)

To receive an update from the working group and to consider recommendations/requests.

#### 16. Neighbourhood Plan (\*)

To receive an update from the Neighbourhood Development Plan Group.

#### 17. Correspondence (\*)

To receive correspondence as follows:

- (a) A resident of Impney Green Droitwich has pointed out that although this road is in Dodderhill Parish, he pays Council Tax to Droitwich Town Council.
- (b) A resident has raised the issue of activities/equipment for young people using the Recreation Ground, in particular a bike/skate area.
- (c) A suggestion has been made via the Council's social media channel to add extra seating in the play area for adults to sit and supervise their children.

#### 18. Communication

To discuss the Council's communication methods and general communications strategy, including the use of noticeboards.

#### 19. Councillors' reports and items for the next agenda

Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

- (\*) *Denotes that this item has an associated written report which may be attached with this Agenda, sent separately or made available at the meeting.*

Issued: 31<sup>st</sup> July 2019

Nick Farress

Clerk and RFO (Proper Officer of the Council)

