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## NOTICE OF MEETING

An Extraordinary Meeting of Dodderhill Parish Council is to be held at **Wychbold Pools and Gardens, Walkmills Farm, A38 Wychbold, WR9 0DH** on **Thursday 25 April 2024 at 6.30pm**

Venue Directions: travelling towards Droitwich on A38, first access on the right after M5 j5 – follow the drive and the shop is the first long brick building on the left-hand side. There is plenty of parking anywhere in the yards, either directly outside the doors or opposite on the block paving. The area will be lit.

\*Members of the public are invited to attend and in accordance with the parish council's Standing Orders may, at agenda item 4, make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

During agenda item 4:

- i. the period designated for public participation shall not exceed fifteen minutes.
- ii. no member of the public shall speak for more than three minutes unless directed by the Chair of the meeting.
- iii. no question put shall require a response nor start a debate on the question.
- iv. the Chair of the meeting may direct that a written or oral response be given.

Whilst members of the public are welcome to stay in the meeting after item 4, there is no further opportunity for participation unless invited to do so by the Chair of the meeting.

## Summons

Councillors are hereby summoned to a meeting of Dodderhill Parish Council to transact the business set out in the following agenda.

Signed: *Jo Harrigan*  
Cllr Jo Harrigan, vice-Chair.

Date: 23<sup>rd</sup> April 2024.

## Agenda

**1. Chair's welcome and to record apologies** as submitted from absent parish councillors.

**2. Declarations of interest.**

Members are reminded of:

- a) the [statutory requirement](#) to declare all matters relating to their Register of Interests regarding Disclosable Pecuniary Interests (DPI) and
- b) the requirement in the council's [Members' Code of Conduct](#) to declare all Other Registerable Interests (ORI) and Non-Registerable Interests (NRI) in matters to be considered in the meeting.

When a councillor declares any type of interest, they must leave the meeting when that matter is discussed unless granted a dispensation by the council, see next agenda item.

**3. Consideration of any request for a dispensation.**

Having declared any of DPI, ORI or NRI, a councillor may apply for a dispensation to be allowed to (a) stay in the meeting, or (b) stay and speak, or (c) stay, speak and vote. The request must be in writing and provided to the Clerk before the meeting starts, stating the nature of the interest and the required outcome of the request. A template form is provided with the agenda. The council is [required to decide](#) whether to allow the dispensation request, depending on the nature of the subject and the likely impact on public perception.

**4. Public Participation.**

- a) \*Please refer to notes above. Speakers will be asked to give their name to the meeting, however comments made will be anonymised and summarised in the ensuing minutes.

**5. External Audit 2022/23**

To approve the council's response to objections raised following the council's responses to the Annual Governance Statement, section 1, of the 2022/23 Annual Governance and Accountability Return.

This meeting is to be followed by an Extraordinary Meeting of the Staffing Committee.